



Caring Families

AOTEAROA

Annual Report 2021

**Ehara taku toa i te toa
takitahi engari he toa
takitini.**

**Not one, but the strength
of many contribute to our
success.**



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Caring Families Aotearoa is registered as New Zealand Family & Foster Care Federation Inc as:

- An Incorporated Society
- Exempt from income tax

Registered Charity CC25139

Donations over \$5.00 to Caring Families Aotearoa are tax deductible.

WAWATA

OUR VISION

Every care family and whānau is enabled, supported and has the skills to provide tamariki a secure and healing home.



WHAKATAKANGA

OUR MISSION

- To strengthen the care family and whānau to provide stability for children in care through a healing environment.
- To uphold the mana of tamariki, their caregivers and whānau.
- Working in partnership with family, whānau, hapū, iwi, Māori organisations and other stakeholders to provide:
 - Support – emotional and tangible
 - Training and learning opportunities
 - Information
 - Advocacy – individual and systemic

KA HIKITIA

OUR GUIDING PRINCIPLES

- The child's best interest and wellbeing are paramount.
- We recognise the unique place of Tangata Whenua as first peoples of this land and will honour our obligations under the principles of Te Tiriti o Waitangi.
- Work in a culturally responsive, ethical, responsible and professional manner, respecting the inherent worth and dignity of others.
- Clear communication, participation, innovation, collaboration and mutual respect.
- Consulting with caregivers and ensuring we represent their best interests.
- Promoting excellence in caregiving and professional practice.
- Practice for children in care will be trauma-informed, attachment-framed and evidence-based.
- Āta Haere - To be intentional and deliberate and to approach reflectively, moving with respect and integrity. It signals the act of moving with an awareness of relationships, their significance and requirements.

Caring Families Aotearoa

FOCUS FOR 2021 - 2025

Enable and Support Members and Their Families and Whānau

- Increase engagement opportunities for caregiver members.
- Strengthen and continue advocacy for improvements in the care sector.
- Identify and advocate for specific target groups' needs (non-statutory, Family Homes and disability).
- Caregiver voice is heard and informs all levels of decision making.
- Advocate for National Care Standards to be upheld.
- Applying Rangatiratanga - building capability and capacity for caregivers.
- Strengthen understanding of Te Ao Māori and Le Va (Pasifika worldview).

Engage and Strengthen Stakeholders and Partner Relationships

- Continued development and strengthening of funding partnerships.
- Strengthen the collaborative partnership with care agencies.
- Identify and develop pathways that complement our caregiver support services.
- Identify and develop strategic partnerships with Māori and Pasifika.

Increase Understanding of Therapeutic Caregiving Through Learning Pathways

- We will increase the understanding of therapeutic parenting and help care families understand the impact of adverse childhood experiences.
- Strengthen reputation as leaders in the field for therapeutic caregiving.
- Work within Kaitiakitanga – identifying protective factors including cultural connection.
- Manaakitanga, supporting a safe care environment.
- Ensure learning pathways align with Te Ao Māori.



Financial Viability and Growth

- Maintain financial stability to ensure service delivery and development.
- Ensure a diverse funding portfolio to mitigate risk and to advance strategic objectives.
- Demonstrate good financial stewardship.

Kaitiaki of the Whenua - Operate in an Environmentally Responsible Manner

- Reduce the impact of operations and services on the environment (including travel, printing and waste).
- Engage with stakeholders and the community in our pursuit of environmental sustainability.

Ongoing Development of the Role and Performance of the Organisation

- Development and delivery of services will have regard to our bi-cultural obligations to Te Tiriti o Waitangi.
- Whakamanawa, being enablers of transitional change by strengthening and inspiring others.
- Increase the visibility of our organisation and be recognised as leaders in the foster / whānau care sector.

Uphold and Further Develop the Capability and Capacity of the Organisation

- Hauora-Mana atua - Actively encourage professional and personal growth and wellbeing.
- Policies and procedures are current, clear and effective.
- Seeking to be active learners and effective partners of Te Tiriti o Waitangi by being transparent and intentional in our work with, and alongside Tangata Whenua.

Chairperson's Report

NGA TIROHANGA A TE MANUKURA

He taonga rongonui te aroha ki te tangata Goodwill towards others is a precious treasure

Kia ora koutou,

The year of 2020/2021 has been one that has tested caregiver's resolve, as the challenges of COVID-19, on-line communication, changes to policy and funders expectations have kept us on our toes. Firstly, I would like to thank you, the caregivers, who continue to work with children in these trying times, putting others before yourselves. This "goodwill" is a precious treasure for the children in your care, whānau and for the wider nation.

I would like to thank my fellow Board members. Their commitment to further developing a flexible, responsive, and sustainable organisation is to be commended. A special thanks to Colin Hardgrave, who has weathered my absences in Melbourne with grace, stepping up at formal events to speak with both authority and mana.

There is no Caring Families Aotearoa without staff, who day in and out, go the extra yard with their eye focused on improving the well-being of caregivers and children. Staff love feedback on what does and does not work, and I encourage members to be free and frank in sharing what would make our organisation's work collectively stronger and what would make Caring Families Aotearoa a higher performing organisation.

We say this every year, but the Board again thanks our Chief Executive Officer, Linda Surtees, for her excellent work juggling competing interests, the maze of Wellington bureaucracy and our own expectations, while staying both fresh and positive.

We work at a particularly challenging and rewarding interface with Government, Iwi and other stakeholders and we thank you for both your professionalism and stickability.

He manawa tīti.

John Dickson
Board Chairperson



OUR BOARD

John Dickson
Colin Hardgrave
Ann Mitchell
Nicola Atwool
Angela Swinney
Marina Seager
Ken Wickens

Chairman / Specialist
Deputy Chair / Financial Specialist / Caregiver
Caregiver / Sector Specialist
Sector Specialist
Caregiver
Caregiver
Caregiver

Chief Executive's Report

TE PURONGO A TE TAHUHU RANGAPU

Kia ora koutou,

I am very pleased with the results of this financial year, particularly with the numerous challenges we faced on several fronts, including the ever-evolving pandemic situation. Our very dedicated and hard-working team responded quickly to the changing circumstances to ensure we could continue to provide support, training, and opportunities for our members to engage in activities with fellow caregivers and other professionals.



This included growing our suite of on-line training workshops in preparation for further COVID-19 restrictions on gatherings, and the use of online platforms for support and chat groups. These were well received by our members, and we are committed to developing additional flexibility in our programme delivery.

Despite the hard work and unwavering commitment of our team we were unavoidably impacted by the changing COVID-19 restrictions on gatherings. As a result, we had to make some difficult decisions regarding several events and celebrations. Some were delayed and some were cancelled.

However, we were very pleased to be able to offer our caregiver members a night off from cooking dinner during Foster Care Awareness Week, thanks to the kind support of Domino's franchise holders. We distributed over 1000 Pizza meal vouchers and the lovely feedback we received from caregivers was much appreciated - another great example of what we can achieve when the situation requires us to think outside the box. I would like to thank the Board for wholeheartedly supporting this initiative.

This year is the end of an era regarding the National Caregiver Training Programme (NCTP) that we have been delivering in partnership with Oranga Tamariki since 2010. With changes to the Ministry, coupled with new insights into the impact of adverse childhood experiences on the tamariki we care for, it is time for change. We are very excited to launch our new Care Sector Training programme which is based on DDP (Dyadic Development Practice) and in response to what you, our members, have told us would meet your needs.

I would like to acknowledge the support provided by Oranga Tamariki to reduce the impact of the pandemic on our organisation. This meant we could continue to support caregivers while avoiding any adverse effect on our employees and contractors.

Caring Families Aotearoa can only maintain the level of caregiver support, training, and advocacy we deliver with the generous support of our financial supporters. I want to offer a huge thank you to our wonderful supporters who have continued to back our work through a period of hardship and great need. You have helped to ensure children are cared for in a safe and loving home, and in doing so, changed the course of many lives.

Our highly skilled and dedicated team of employees and volunteers throughout the country have dug deep this year to provide the services our members value so greatly. I am immensely proud of each and every one of them and their unwavering commitment to help care families offer better futures to our tamariki.

I would like to thank our Board who have provided wonderful guidance and support to our work and always hold caregivers best interest to the fore of all decision making. In particular I would like to thank John Dickson our Chair, and our long-standing rock, Colin Hardgrave, for their support and advice.

Finally, with the greatest respect and admiration I thank our caregivers who make the greatest difference to the lives of tamariki through their incredible love and devotion, 24 hours of every day. We feel privileged to walk with you in your care journey and look forward to continuing to do so.

Noho ora mai / Stay well,

Linda Surtees
Chief Executive

Highlights of 2021



29
Caregivers
attended the
Foundations
for Attachment
Programme

5999
Total Caregiver
Members

1000
Domino's Pizza
Vouchers were
purchased and
distributed to
our caregiver
members



60
Support Groups



133
NCTP
Workshops
delivered
nationally

359
New Caregiver
Members



1396
People
accessed
training

40
Events hosted
for care
families



534
Mailouts have
been sent to
our members



915
People
completed
training



14
New Support
Groups were
formed

31
Family Fun Day
events were
held throughout
New Zealand



SUPPORT



Regional Support

This has been another challenging year for everyone, especially caregivers who are looking after New Zealand's most vulnerable tamariki (children). Our team of Regional Coordinators have been there offering and providing support to our members through all their challenges.

Our Regional Coordinators are all informed in DDP (Dyadic Developmental Practice) which enables them to support our caregiver members with relevant advice about how to manage the behaviours tamariki in care can often struggle with. This year, our Regional Coordinator team either attended a two day DDP training or a refresher workshop to keep them up to date and reinforce the benefits of the programme.

To keep our caregiver membership informed and up to date we sent out monthly 'snippets' throughout the year. These provide our membership with relevant information about what is happening in the care sector, as well as providing information on upcoming training opportunities, events happening in their area, support group meetings, government policies and budget updates.

Caring Families Aotearoa has 12 Facebook Groups with 1,378 members. These groups are closed to caregiver members only and provide a platform for caregivers to connect, share advice and support one another. Posts can be so encouraging and thought provoking. We also use these groups to provide caregivers with information on events, upcoming trainings and relevant news from our monthly snippets.

The whakapapa of Caring Families Aotearoa is richly laden with amazing volunteers across the country that recognise walking the journey together is a far more positive experience than doing it in isolation. Thank you to our Regional Coordinator Team, Regional Committee Members, Support Group Liaisons and Volunteers. Your mahi (work), encouragement and support for caregivers is hugely appreciated and we are so grateful for your efforts this year.

"I am very thankful for the support from Caring Families Aotearoa. It has literally been life changing"

"Caring Families Aotearoa absolutely changed my life and gave me support"

"Thanks for looking after us! You guys have got us through some dark times. Truly grateful"



Support Groups

14 new Support Groups have formed over the year, with the majority being themed groups, focused on a specific topic. With encouragement from Rob Surtees, Therapist, focused groups have been formed to support caregivers' needing behavioural support.

Caregiver connection and support is paramount and we are pleased to be able to support these groups financially as well as raise awareness of these groups so other caregivers can join.

Over the last year, some of our long running Associations have decided to wind down. These Associations were established years ago and did a wonderful job at building a firm foundation for the formation of the New Zealand Family & Foster Care Federation. We want to thank all who were involved in these Associations over the years. We know first-hand how much caregivers and their children appreciated the events that were organised and how they brought the community together.



Caring Families
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At year ending 30 June 2021 we had 60 Support Groups

- Ashburton Support Group
- Cambridge Support Group
- Caring South Waikato Hearts
- Central Otago Support Group Association
- Christchurch PACE Parenting Group 2019
- Christchurch West Caregiver Support Group
- Dunedin Coffee and Cake
- FASD Auckland Support Group
- FASD Lower North
- FASD Nelson Support Group
- Foster Care Association Inc (FCAA)
- Franklin Foster Carers Association
- Gore Support Group
- Hauraki Support Group
- Hawkes Bay Foster Care Association
- Horowhenua Support Group
- Kaikohe LIFT Group
- Kaipara Carers Support Group
- Kapiti Evening Support Group
- Kapiti Foster Care Support Group
- Manawatu Foster Care Association Inc
- Mangawhai Support Group
- Marlborough Foster Parents Association
- Marlborough Grandies
- Mid North Support Group
- Nelson & Tasman Association
- Nelson Whānau Support Group
- Ngaruawahia Support Group
- Orewa & Surrounds
- Otautahi Foster Care Association
- Our Tamariki and Carers Support Group
- PACE Support Group Tauranga
- Palmerston North Support Group
- Porirua Unique Foster Carers
- Rotorua LIFT Group
- Rotorua Support Group
- South Auckland Foster Care Association
- South Canterbury Foster/Whānau Support Group
- Southland Foster Care Association Inc
- Southland LIFT Group
- Tairāwhiti Foster Care Association
- Taranaki PACE Parenting Support Group
- Tararua Foster Carers
- Waikato Foster Care Association
- Wairarapa Foster Care Association
- Wairarapa LIFT Group
- Wellington Family & Foster Care Association
- Wellington Support Group
- West Auckland Foster Care Support Association
- Westport Support Group
- Whanganui Foster Care Association Inc
- Woodlands Support Group

Regional Committees

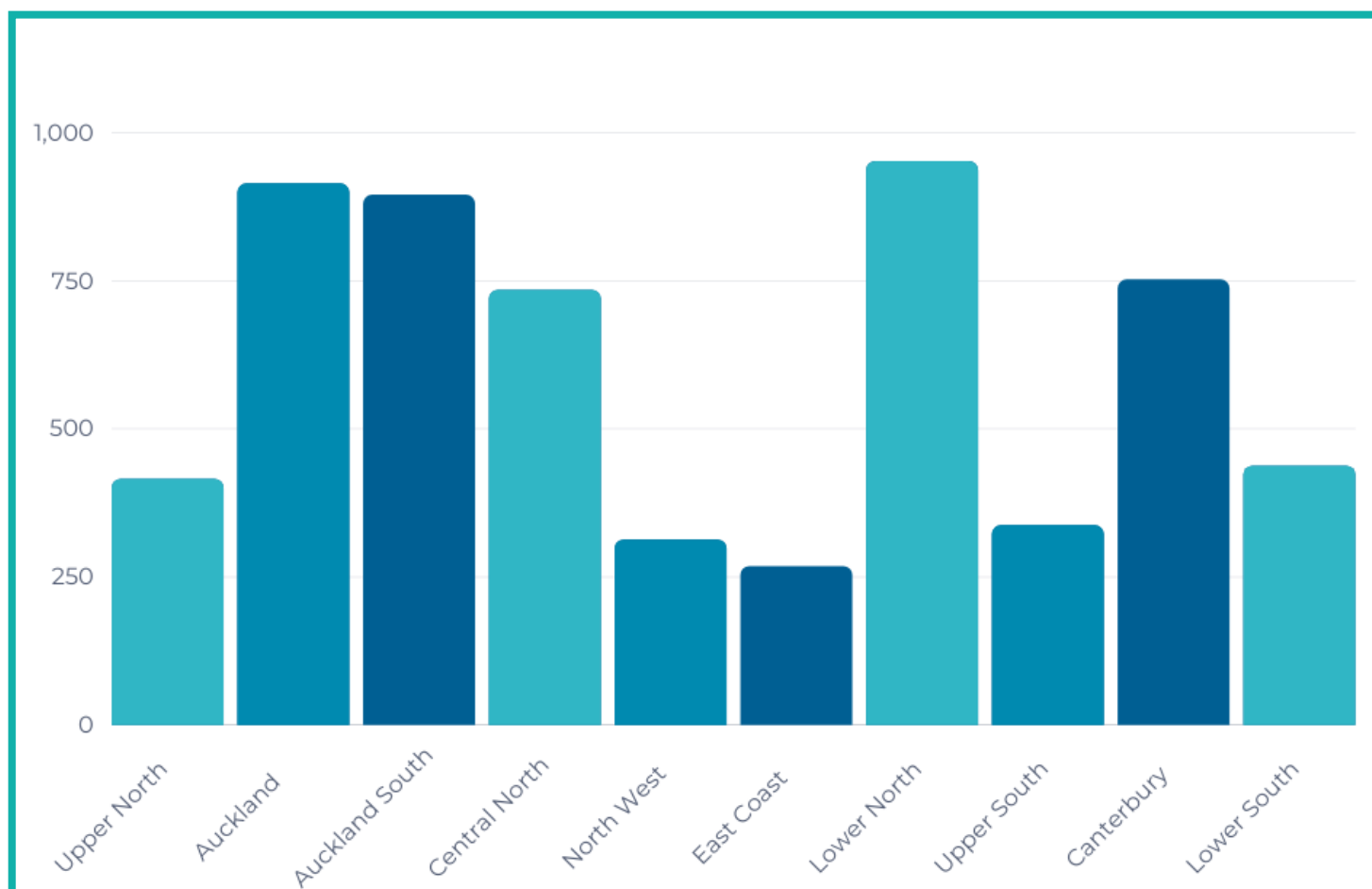
In each of our Regions, the Regional Committee team volunteer their time supporting our Regional Coordinators in organising events to bring the caregiver community together. This year, our Regional Committees have grown by 10 members.

This year the Regional Committees and Regional Coordinators organised events to celebrate Family Fun Days, Matariki, Foster Care Awareness Week, Christmas, and Easter. These events brought together caregivers, their whānau (family), and the wider community. The amazing efforts of the organisers ensured a wide range of activities to enjoy. From BBQs, to pool parties and Christmas dinners, there was something for everyone.

Membership

Caring Families Aotearoa's individual membership has continued to increase each month. We have 5999 members, with 359 new members during this 12 month period. This provides for an average increase in membership of 29 per month.

MEMBERS BY REGION



Critical Support

The Critical Support Service continues to provide caregivers with a high level of support, information and advice when they are in times of need. We have a dedicated team of Critical Support Workers around the country who volunteer their time and go above and beyond to ensure caregivers are never alone when they are experiencing difficulties.

This year, we have employed an additional part-time Critical Support Coordinator to this service to meet the growing needs of caregivers.

A big thank you to our volunteer Critical Support team.

“...she was wonderful and very supportive in every way. She showed us compassion and enthusiasm for her work, she made us very comfortable in how she dealt with things.”

“He helped us understand the process and the policies involved. He was always there – guiding us and helping us find the information we needed...”

“We couldn’t have carried on without your support, your support helped us to carry on as caregivers – thank you”

OUR CRITICAL SUPPORT TEAM OF VOLUNTEERS

Barbara McElligott
 Bev Bade
 Colin Hardgrave
 Corrollie Mahuika
 Dave Mahuika
 Debra Guymer
 Gillian Lynch (retired this year)
 Jan Halliday
 Jo Field
 Judith Brouwer
 Judith Marshall
 Judy Williams
 Justine Keene (retired this year)
 Karen Crawshaw
 Margaret Chung
 Pam Ah-You
 Penny Dawber
 Robyn Allison (retired this year)
 Sheree McKenzie
 Tim Webb
 Wayne Marshall



TRAINING

**Kohi rauemi, kia ki
ngā kete.**

**Gather up the resources
we require to help fill our
baskets of knowledge.**



Caring Families
AOTEAROA

Therapeutic Training

A SUITE OF LEARNING OPPORTUNITIES - HE KETE AKORANGA

Over the last year Caring Families Aotearoa has developed a suite of trainings that are designed to meet the needs of caregivers. Whether they are just beginning their care giving journey, or have been caregiving for 30 or more years, we have entry level, intermediate, advanced and specialist options available.

He Kete Akoranga learning suite is informed throughout by Dyadic Developmental Practice (DDP) and includes training options for professionals supporting those caring for tamariki.

Entry Level

Ako Ngātahi – Learning Together, online discussion series, has now been delivered 13 times. We are excited to see our online options continue to increase in attendance.

Alongside Ako Ngātahi, we also offer entry level workshops on; Legal Information, Understanding National Care Standards (developed by Oranga Tamariki), Keeping Memories, and FASD (Fetal Alcohol Spectrum Disorder).

“Ako Ngātahi has been a life saver. The topics are always incredibly helpful and timely”

“I was so impressed with the Ako Ngātahi sessions and have learned so much with coping with behavior patterns and knowing I’m not alone is so uplifting”

Intermediate Training

To date we have developed six Intermediate Level Workshops based on Dan Hughes Dyadic Developmental Psychotherapy and Practice Model and Kim S. Goldings Foundations for Attachment Model. These half day workshops are focused on snippets of the Foundations for Attachment Programme, these include:

- What’s Behind the Behaviour – Healing Centred Engagement
- Making Changes – Stability in Hard Times
- Difficult Behaviours – Managing Confrontation and Intimidating Interactions
- Helping Children Feel Safe – Providing Structure and Supervision
- Family Dynamics – ‘Torn Loyalties’ Conflicts for Children in Care
- The Importance of Play

What’s Behind the Behaviour was the first to be tested in June 2021 with very positive feedback. This workshop is being rolled out throughout New Zealand beginning July 2021.

Advanced

FOUNDATIONS FOR ATTACHMENT PROGRAMME DEVELOPED FOR CAREGIVERS

With the help of a very generous donor and Oranga Tamariki we have been able to continue delivering, as part of our LIFT (Levels of Integrated Family Therapy) Model, the Foundations for Attachment Programme developed by Kim S. Golding. This training includes four, one day courses followed by five months of therapeutic support group meetings.

In this financial year, the Foundations for Attachment training was delivered to 29 whānau, permanent and statutory caregivers in three locations around New Zealand which equates to 116 training attendances.

The training is trauma informed and healing centred. It covers not only complex, relational and developmental trauma, but historical and intergenerational trauma and how these impact on future generations, particularly Māori.

We received extremely positive feedback about the quality of the programme, the effectiveness of the teaching, and how likely someone would be to recommend this programme to others.

Over 90% of participants rated the quality of the programme eight or higher out of ten.

Comments included:

**“Validating,
confirming,
re energising.
Nga mihi
korua.”**

**“This
needs to be in
schools, day cares,
kindys and make it
available for everyone
to have access, as this
course has changed the
way forward how I will
parent, so thank
you again.”**

**“Such
practical and
insightful material,
presented with
excellent balance
of teaching and
discussion.”**



Professionals Courses

FOUNDATIONS FOR ATTACHMENT PROGRAMME DEVELOPED FOR SOCIAL WORKERS

To enable Social Workers to understand what caregivers in their region are learning during the Foundations for Attachment Programme, a one-day condensed version of the programme was developed. This year, Social Workers in Nelson and Levin participated in this, with supportive feedback including their hopes for more caregivers to access this training.

HEALING CENTRED ENGAGEMENT

In April of 2021, we delivered our seminar “Healing Centred Engagement” to 14 professionals who are involved with children in care in different capacities.

Again, we received extremely positive feedback and many commented that they would take the information back to their workplaces to share the positive learning they had received.

For the past four years, we have been delivering training to an organisation who provides one-on-one support to children in schools who are facing adversity. We pride ourselves on delivering quality training that is evidence based and works in practice. Having organisations repeatedly ask us to deliver training to their teams is an indication that our trauma informed education is successful in practice.

Comments included:

“This was great training; I think I will use this a lot in my line of work. It has given me new skills to be able to effectively communicate with children that come through our programme.”

“I loved it!! Very informative and you both relayed the information in an easy to understand manner. Thank you.”

National Caregiver Training Programme

Our training enables and equips caregivers with the knowledge they need to help tamariki thrive.

As agreed between Oranga Tamariki and Caring Families Aotearoa, we continued to offer learning opportunities developed by us, alongside newly developed Oranga Tamariki topics. This strengthened the variety of learning options offered under the National Caregiver Training Programme.

Oranga Tamariki topics included a cultural lens which for the majority, was met with interest from Caregivers. This cultural lens evoked conversations between caregivers and provided an understanding of the care environment going forward.

Due to the COVID-19 alert level changes over this past year, we needed to cancel several workshops across the affected regions. This resulted in less participants attending training overall and less workshops being delivered.

“Really enjoyed the day. Good participation by all and facilitator was informative and friendly.”

“I was thoroughly impressed with our facilitator. She was experienced, kind and professional and her knowledge and application of Māori language and cultural needs was impressive.”





Honorary / Life Members of Caring Families Aotearoa

In August 2020, Gillian Lynch was awarded an Honorary/Life Member of Caring Families Aotearoa. Joining many other inspiring individuals who have gone above and beyond for tamariki and rangatahi in care.

Barbara Allen
Barbara Burt
Bill Nathan
Diana Halsted
Ewen Laurenson
Gillian Lynch
Gwenda Swinney
Jill Worrall

Remembered with the greatest fondness those who are no longer with us:

Billie Galloway
Graeme Swinney
Ngahuia Donnell
Pam Pilalis
Pat Sumpter
Pauline O'Connor

EVENTS



Family Fun Days

Through November and December 2020, we held our annual Family Fun Days around the country. Thanks to the generosity of local business, Caring Families Aotearoa was able to distribute thousands of tickets to our members and their whānau to attend a movie, pool or bowling party.

Foster Care Awareness Week

Every year we aim to hold events around New Zealand specifically for caregivers, led by our Regional Coordinators to celebrate caregivers and all that they do to care for tamariki and rangatahi (children and young people). Unfortunately, due to the uncertainty around changing COVID-19 levels, many of our events were cancelled this year. Instead, with generous support from Domino's Pizza, we were able to give our caregiver members a night off cooking. We distributed over 1000 pizza vouchers to very delighted caregivers who welcomed a night off cooking!

Face your Future

On the 21st of April 41 rangatahi made their way to the L'Oréal NZ Academy in Auckland to attend Face Your Future 2021. Face Your Future is two days dedicated to care experienced youth aged between 16 to 18. Over the two days, the youth heard from guest speakers and participated in workshops that made them think about their futures beyond school and were given the opportunity to ask any questions.

Here is what some of the youth had to say about Face Your Future 2021:



“Tips from speakers were amazing”

“I liked the group discussions about identity and knowing who you are”

“I loved every part of face your future, it couldn't have been better!”

Excellence in Foster Care Awards

At Caring Families Aotearoa, we have the privilege of working with and supporting so many amazing caregivers who go above and beyond what is expected of them for the tamariki and rangatahi (children and young people) in their care.

The Excellence in Foster Care Awards hosted by Caring Families Aotearoa and Oranga Tamariki acknowledges and celebrates caregivers from across the country for their outstanding mahi (work), dedication and support they give to tamariki in their care.

Congratulations to the recipients of the 2021 Excellence in Foster Care Awards:

Shirley Afoa
Bev & Raymond Bade
Katrina Bevan
Claire & Paul Gyde
Lisa Henshaw
Barbara & Rex McElligott
Tim & Jenni Palmer
Shekinah Rapata
Carolina & David Roe
Richie & Kura (Dec) Rowlands



Excellence
 IN FOSTER CARE AWARDS

The Excellence in Foster Care Awards Ceremony was planned to be during Foster Care Awareness Week (early March). However, due to COVID-19 the ceremony was postponed until July 2021.



Caring Families
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FINANCIAL STATEMENTS



Directory as at 30 June 2021

Nature of business	Provides support, training and advocacy to care families.
Location of business	Level 4 45 Knights Road Lower Hutt
IRD No.	049-143-702
Date of establishment	25 October 1979
Certificate of Incorporation	218479
Charities Commission Registration	CC25139 - 3 June 2008
Board Members	John Dickson – Chairperson Angela Swinney Ann Mitchell Colin Hardgrave Diana Halsted - Retired Edwina Poynton - Retired John Lopdell - Retired Ken Wickens Marina Seager Nicola Atwool Pru Simpson - Retired
Chief Executive Officer	Linda Surtees
Auditors	Dent and Heath Chartered Accountants 21 – 23 Andrews Avenue Lower Hutt

INDEPENDENT AUDITOR'S REPORT

To the Members of NZ Family & Foster Care Federation Incorporated

Qualified Opinion

We have audited the financial statements of NZ Family & Foster Care Federation Incorporated on pages 4 to 11, which comprise the statement of financial position as at 30 June 2021, and the statement of comprehensive income, statement of changes in net assets and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of NZ Family & Foster Care Federation Incorporated as at 30 June 2021, and its financial performance and its cash flows for the year then ended in accordance with Public Benefit Entity Standards Reduced Disclosure Regime issued by the New Zealand Accounting Standards Board.

Basis for Qualified Opinion

As with similar organisations control over donations prior to being recorded is limited and there is no practical audit procedures to determine the effect of this limited control. NZ Family & Foster Care Federation Incorporated also receive funds raised by third party fundraisers. The total of this type of income is \$1,818,026 (LY: \$1,713,587). NZ Family & Foster Care Federation Incorporated has relied on the reports prepared by these external institutions for administering and distributing these funds. NZ Family & Foster Care Federation Incorporated has not been provided with appropriate audit evidence about the adequacy of the design and effectiveness of the internal control procedures of the external institutions required to validate the income provided. In common with similar organisations control over such income and other donations prior to being recorded is limited and there is no practical audit procedures to determine the effect of this limited control on the completeness of revenue.

We conducted our audit in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of NZ Family & Foster Care Federation Incorporated in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, NZ Family & Foster Care Federation Incorporated.



Restriction on Responsibility

This report is made solely to the Members, as a body, in accordance with section 42F of the Charities Act 2005. Our audit work has been undertaken so that we might state to the Members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Members as a body, for our audit work, for this report, or for the opinions we have formed.

Board' Responsibility for the Financial Statements

The Board are responsible on behalf of the entity for the preparation and fair presentation of the financial statements in accordance with Tier 2 Not-For-Profit Public Benefit Entities Accounting Standards, and for such internal control as the Board determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board are responsible on behalf of the entity for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Board either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of these financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located at the XRB's website at

https://xrb.govt.nz/Site/Auditing_Assurance_Standards/Current_Standards/Page8.aspx.

A handwritten signature in blue ink that reads "Dent & Heath".

Leonie Heath
Qualified Auditor
Dent and Heath
Lower Hutt

16 September 2021

Statement of comprehensive revenue and expenses

	Notes	2021	2020
		\$	\$
Revenue from non-exchange transactions			
Fundraising and donations		1,818,026	1,713,587
		1,818,026	1,713,587
Revenue from exchange transactions			
Government contracts		1,105,484	1,038,249
Grants and sponsorship	15	260,284	341,398
Interest income		13,099	20,095
Programme related income		0	25,246
Other operating revenue		168,649	63,025
Total exchange transactions		1,547,516	1,488,013
Total Revenue		3,365,542	3,201,600
Expenses			
Operating expenses		600,051	562,379
Employee related costs		1,628,054	1,570,167
Fundraising, donations and grants costs		961,409	830,893
Other expenses		45,138	150,450
Total Expenses		3,234,652	3,113,889
Total surplus/(deficit) for the year		130,890	87,711


Statement of changes in equity

	Notes	2021	2020
		\$	\$
Equity at 1 July		1,271,314	1,183,603
Surplus/(deficit) for the year		130,890	87,711
Equity at 30 June		1,402,204	1,271,314

Statement of financial position

	Notes	2021	2020
Current Assets		\$	\$
Cash and cash equivalents (Bank)	9	959,825	798,017
Short term investments	3(i) / 9	629,815	618,967
Receivables from exchange transactions		24,739	33,153
Prepayments		41,821	2,838
Interest accrual		857	2,122
GST refund		11,023	6,448
NGO Leadership Group		15,495	15,487
Total Current Assets		1,683,575	1,477,032
Non-Current Assets			
Property plant and equipment	13	37,646	56,719
Total Assets		1,721,221	1,533,751
Current Liabilities			
Trade and other creditors		126,991	33,028
Employee entitlements		132,431	132,922
Projects and grants		44,100	81,000
NGO Leadership Group		15,495	15,487
Total Liabilities		319,017	262,437
Net Assets		1,402,204	1,271,314
Equity			
Retained earnings		1,271,314	1,183,603
Current year surplus/(deficit)		130,890	87,711
Total Equity		1,402,204	1,271,314

These financial statements are signed for and on behalf of NZ Family and Foster Care Federation Inc by:


Chairperson


Board Member

16 September 2021
Date

Cash flow statement

	Notes	2021	2020
		\$	\$
Cash flows from operating activities			
Receipts			
Fundraising and donations		1,820,896	1,713,587
Government contracts		1,055,484	1,060,039
Grants		273,384	341,398
Interest income		14,363	21,213
Other operating revenue		169,588	88,271
Net GST received / (Paid)		3,215	(4,690)
Total Receipts		3,336,930	3,219,818
Payments			
Operating expenses		456,564	545,327
Employee related costs		1,716,233	1,520,681
Fundraising, donations and grants costs		921,773	847,646
Other expenses		62,204	150,450
Total Payments		3,156,774	3,064,104
Net cash flow from operations		180,156	155,714
Cash flows from investing activities			
Purchase of property, plant and equipment		(7,500)	(49,589)
Net increase/(decrease) in cash and cash equivalents		172,656	106,125
Cash and cash equivalent movements			
Opening Balance for year		1,416,985	1,310,860
Closing Balance for year		1,589,641	1,416,985
Cash and cash equivalents at year closing		172,656	106,125

Notes to financial statements for year ended 30 June 2021

1 Reporting Entity

The reporting entity is NZ Family and Foster Care Federation Inc. ("NZFFCF"), domiciled in New Zealand and is a charitable organisation providing support and education to foster parents. NZFFCF is registered under the Charitable Trust Act 1957 and the Charities Act 2005.

2 Basis of Preparation

The financial statements have been prepared in accordance with Generally Accepted Accounting Practice in New Zealand ("NZ GAAP"). They comply with Public Benefit Entity International Public Sector Accounting Standards ("PBE IPSAS") and other applicable financial reporting standards as appropriate that have been authorised for use by the External Reporting Board for Not-For-Profit entities. For the purposes of complying with NZ GAAP, NZFFCF is a public benefit not-for-profit entity and is eligible to apply Tier 2 Not-For-Profit PBE IPSAS on the basis that it does not have public accountability and it is not defined as large.

The Board has elected to report in accordance with Tier 2 Not-For-Profit PBE Accounting Standards and in doing so has taken advantage of all applicable Reduced Disclosure Regime ("RDR") disclosure concessions.

3 Summary of Accounting Policies

The significant accounting policies used in the preparation of these financial statements as set out below have been applied consistently to both years presented in these financial statements.

(a) Basis of measurement

The financial statements are prepared on the historical cost basis with assets adjusted to fair value as appropriate.

(b) Functional and presentational currency

These financial statements are presented in New Zealand dollars.

All amounts are shown exclusive of Goods and Services Tax ("GST"), except for receivables and payables that are stated inclusive of GST.

(c) Revenue

Revenue is measured at the fair value of the consideration received. The following specific recognition criteria must be met before revenue is recognised.

Revenue from non-exchange transactions:

Fundraising and donations income are recognised as revenue upon receipt and includes funds from the general public, specific programmes or services or donations in-kind.

Grant revenue includes grants given by other charitable organisations, philanthropic organisations and businesses. Grant revenue is recognised on receipt of funds.

Revenue from exchange transactions:

Contracts and grant revenue includes revenue given by Government Agencies and businesses. Contract and/or grant revenue is recognised when the conditions attached to the contract have been complied with. Where there are unfulfilled conditions attached to the contract, the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Interest revenue is recognised as it accrues, using the effective interest method.

(d) Financial instruments

Financial assets and financial liabilities are recognised when NZFFCF becomes a party to the contractual provisions of the financial instrument.

NZFFCF derecognises a financial asset or, where applicable, a part of group of similar financial assets when the rights to receive cash flows from the asset have expired or are waived, or transferred its rights to receive cash flows from the asset or has assumed an obligation to pay the received cash flows in full without material delay to a third party; and either:

- Has transferred substantially all the risks and rewards of the asset; or
- Has neither transferred nor retained substantially all the risk and rewards of the assets but has transferred control of the assets.

(e) Financial assets

Financial assets within the scope of NFP PBE IPSAS 29 Financial Instruments: Recognition and Measurement are classified as financial assets at fair value through surplus or deficit, loans and receivables, held-to-maturity investments or available-for-sale financial assets. The classification of financial assets are determined at initial recognition.

The financial assets are classified as either financial assets at fair value through surplus or deficit, or loans and receivables. Financial assets include cash and cash equivalents, short-term investments, receivables from non-exchange transactions, receivables from exchange transactions and investments.

(f) Receivables

Receivables are non-derivative financial assets and are stated at their estimated realised value.

(g) Financial liabilities

Financial liabilities include trade and other creditors, employee entitlements and deferred income (in respect to grants whose conditions are yet to be complied with).

(h) Cash and cash equivalents

Cash and cash equivalents are short term, highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

(i) Short term investments

Short term investments comprise of term deposits, which have a term of greater than three months and therefore do not fall into the category of cash and cash equivalents.

(j) Fixed Assets

Items of property, plant and equipment are measured at cost less accumulated depreciation and impairment losses. Cost includes expenditure that is directly attributed to the acquisition of the asset. Where an asset is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition. PBE IPSAS 17.88 (a).

Depreciation is charged on a straight-line basis over the life of the asset, except for land. Land is not depreciated. Depreciation is charged at rates calculated to allocate the cost or valuation of the asset less any estimated residual value over its remaining useful life. PBE IPSAS 17.88 (b).

Leasehold Improvements	6 years
Furniture and Fittings	4 years
Office Equipment	4 years
Computer Equipment	2 – 4 years
Vehicles	4 years

(k) Intangible assets

NZFFCF has no intangible assets.

(l) Employee benefits

Employee benefits, previously earned from past services, that the organisation expect to be settled within 12 months of reporting date are measured based on accrued entitlements at current rate of pays. These include salaries and wages accrued up to the reporting date and annual leave earned, but not yet taken at the reporting date.

(m) Sick leave

Accumulating sick leave has been calculated using historic data on employees' service patterns over a 2-year period relating to leave used over and above their annual allocation. On transition to PBE IPSAS we created an average outstanding accrual figure and from there onwards it will be reviewed annually for demographic material changes to the assumptions. After calculations, it was discovered that there was no significant value to be accumulated.

(n) Income tax status

The trust has charitable status and is exempt from income tax under section CB4 (1). (Charities Commission registration CC25139).

(o) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of GST while receivables and payables include GST. The net amount of GST recoverable from, or payable to, is included as part of receivables or payables in the statement of financial position.

(p) Leases

Payments on operating lease agreements, where the lessor retains substantially the risk and rewards of ownership of an asset, are recognised as an expense on a straight-line basis over the lease term.

4 Significant Accounting Judgements, Estimates and Assumptions

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts of revenue, expenses, assets and liabilities, and the accompanying disclosures, and the disclosure of contingent liabilities. Uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of assets or liabilities affected in the future periods.

The Board of Trustees and management accept responsibility for the preparation of the annual financial statements and the judgements used in them. In the opinion of the Board and management of NZFFCF the financial statements for the financial year ended 30 June 2021 fairly reflect the financial position and operations of the organisation. NZFFCF has no outstanding claims or liabilities other than those mentioned in the financial statement.

5 Contingent Liabilities

Funding for outputs and outcomes, which are subsequently not achieved or do not meet with the standard expected, can be reclaimed in part or whole by the funder. As at 30 June 2021, there were no indication of any such claim to be made. NZFFCF has no known legal proceedings or personal grievance issues outstanding as at 30 June 2021.

6 Capital Commitments

There were no capital commitments at the reporting date. (2020 \$Nil).

7 Contingent Assets

There were no contingent assets at the reporting date. (2020 \$Nil).

8 Audit

These accounts have been subject to audit and should be read in conjunction with the attached audit report. In terms of PPBE IPSAS 1 116.1 the audit fee for this financial year is \$6,250.

9 Cash and Cash Equivalents

	2021	2020
Balances	\$	\$
Current Account	443,838	411,381
Restricted Account	515,987	386,636
Total	959,825	798,017
Short term investments	629,815	618,967
Total cash and cash equivalent	<u>1,589,640</u>	<u>1,416,984</u>

10 Key Management Personnel

The key management personnel, as defined by PBE IPSAS 20 Related Party Disclosures, are the members of the governing body, which is comprised of the Board of Trustees and CEO, which constitutes the governing body of the agency.

11 Commitments and Contingencies

As at the reporting date, the Board of Trustees has entered into the following non-cancellable lease agreements. Operating leases held over properties give NZFFCF the right to renew the lease subject to a re-determination of the lease rental by the lessor. There are no operating leases.

	2021	2020
Value of Non-Cancellable Rental	\$	\$
Less than One Year	162,656	156,988
Between One and Five Years	451,530	350,813
Greater Than Five Years	0	108,630
Total Value of Non-Cancellable Rental	<u>614,186</u>	<u>616,431</u>

12 Covid-19

As our team members were able to work from home during the level 4 Auckland regionalised lockdowns and with the Ministries financial assistance there has been no overall negative financial impact during this period. However, we anticipate an impact in the next financial year due to economic pressures on donors and grant providers.

Financial Statement for the Year Ended 30 June 2021

13 Fixed Assets

Fixed assets are recorded at fair value on transition date. Certain smaller assets of a fixed nature have been treated as consumables and expensed accordingly. Leasehold improvements are capitalised, and the cost is amortised over the estimated useful life of the improvements.

Fixed asset schedule as at 30 June 2021

Asset	Cost	Additions	Accumulated Depreciation	Closing Book Value
	\$	\$	\$	\$
Computer Equipment	96,042	5,326	88,554	12,814
Computer Software	27,674	0	27,674	0
Office Equipment	44,032	1,424	39,065	6,391
Office Fitout	13,956	0	4,780	9,176
Furniture & Fittings	35,443	750	26,928	9,265
Total	217,147	7,500	187,001	37,646
Annual Depreciation				\$26,572

Fixed asset schedule as at 30 June 2020

Asset	Cost	Additions	Accumulated Depreciation	Closing Book Value
	\$	\$	\$	\$
Computer Equipment	74,900	21,142	72,717	23,325
Computer Software	27,674	0	27,674	0
Office Equipment	37,471	6,561	35,592	8,440
Office Fitout		13,957	1,291	12,666
Furniture & Fittings	27,514	7,929	23,155	12,288
Total	167,559	49,589	160,429	56,719
Annual Depreciation				\$23,570

14 Events After the Reporting Date

The Board of Trustees and management is not aware of any other matters or circumstances since the end of the reporting period, not otherwise dealt with in these financial statements that have significantly or may significantly affect the operations of NZFFCF (2020: \$Nil).

15 Grants Received

We are grateful to the following funding agencies for their financial support:

Aotearoa Gaming Trust (formerly The Southern Trust), Bay Trust, Community Trust South, Eastern & Central Community Trust, Foundation North, Four Winds Foundation Limited, Hutt Mana Charitable Trust, ILT Foundation, Lion Foundation, Lottery Grants Board, Pub Charity, Rātā Foundation, Remuera Lions Club, Tai Shan Foundation, Trust Waikato, Wellington Community Trust and Whanganui Community Foundation.

A woman with long dark hair, wearing a grey long-sleeved shirt, is holding a baby in a pink ruffled shirt and grey pants. She is looking up at the baby with a joyful expression, her mouth open in a smile. The background is a blurred outdoor setting with green foliage and a wooden fence.

FUNDRAISING

THANK YOU FOR YOUR SUPPORT AND KINDNESS

The team at Caring Families Aotearoa wouldn't be able to provide the comprehensive support to foster and whānau caregivers without the generous commitment of others in our community. The unwavering support from small businesses, the grant making organisations and the everyday individuals has meant that caregivers are not alone in their journey.



Caring Families
AOTEAROA

CORPORATE SPONSORS

L'ORÉAL

FUNDING PARTNERS

Four Winds
FOUNDATION



Lottery Grants Board
Te Puna Tahua
LOTTO FUNDS FOR YOUR COMMUNITY



**Whanganui
Community
Foundation**



**FOUNDATION
NORTH**
*Pūtea Hāpai Oranga
Funding to Enhance Lives*

**Community
Trust South**
TE POU ARATAKI POUNAMU O MURIHIKU



**THE LION
FOUNDATION**
Here for good



FOUNDATION

Wellington
Community Trust



**Rātā
Foundation**



**AOTEAROA
GAMING
TRUST**



**Trust
Waikato**
TE PUNA O WAIKATO

**Pub
Charity**
Limited

*Tai Shan
Foundation*

**BAY
TRUST**

Eastern & Central
COMMUNITY TRUST



National Office Team

Linda Surtees	Chief Executive
Andeana Pilalis	Critical Support Manager
Crystal Martin	Events Coordinator
Dagmar Cronauer	Training Administrator
Di Marshall	Senior Administrator
Hayley Pedersen	Marketing Assistant
Hera Clarke	Partner Agency (Poutaki Māori)
Jennifer Hanson	Executive Assistant
Jennifer Kinsella	Marketing and Communications Manager
Jennifer Roberts	Administration Support
Jill Kirkland	Critical Support Coordinator
Joel Crawford	Critical Support Coordinator & IT Support
Kyle Awa	Animator
Lina Tuigamala	Finance Officer
Michaela Tahere	Fundraiser
Rob Surtees	Therapist
Sally Moffatt	Programme Manager
Stephanie James-Sadler	National Support Manager
Suzanne Silva	Fundraising Manager
Wendy Kavanagh	Office Volunteer
Wendy Lowe	Finance Manager



Caring Families
AOTEAROA



Regional

Coordinator Team



Leanne Brownie
Upper North



Christie McGiven
Auckland



Nyvonne Krause
Auckland South



Christine Frost
Central North



Teena Bennett
North West



East Coast



Denise Green
Upper South



Bernadette Jones
Lower North



Marney Holthouse
Canterbury



Lower South



Caring Families

AOTEAROA

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