



FOSTER CARER MEMBER REPRESENTATIVE BOARD MEMBER INFORMATION

The biography information recorded below will be used as the candidate profile and circulated for the ballot.

Candidate Name:		
Contact details:	Daytime ph:	Mobile:
Email:		
Address:		
Occupation:		
<p>Please include a short biography about yourself to be circulated to the membership for the ballot, along with a photo of yourself (Biography needs to be approximately 300 words).</p>		

Below is a skills, experience and competency table to use for selection of the representative to the Board (1 being the lowest and 5 being the highest).

Skills/Experience	Competency	1	2	3	4	5
Sector Knowledge	Experience and understanding of the Foster care sector.					
Board of Directors	Experience in serving on public sector, private sector or not-for-profit boards. Experience with good governance policies.					
Business Planning	Experience in business/corporate planning for boards.					
Leadership	Experience serving as Committee chair or in other leadership positions.					
Team-work	Experience with serving on committees /teams.					
Strategic Planning	Experience with planning, evaluation and implementation of a strategic plan. Includes a demonstrated ability to focus on longer term goals and strategic outcomes, as separate from day-to-day management and operational experience.					
Executive performance review	Understanding of HR/personnel considerations and issues for executive recruitment, compensation structures and performance review processes.					
Accounting knowledge	Understanding of financial reporting and knowledge of other considerations and issues associated with the auditing requirements for our not-for-profit Board.					
Financial / delegated authority	Understanding of financial operational management and the proper application of internal controls.					
Risk assessment	Experience in the process of identifying principal risks to ensure that management has implemented the appropriate systems to manage risk.					
Organisational management	Understanding of organisational design, structure and management.					

All Caring Families Aotearoa Board members will need to sign:

- Code of Conduct
- Confidentiality Agreement
- Governor's Agreement
- Conflict of Interest form
- Officer Confirmation Checklist (to confirm you are qualified to be an officer under Section 16 of the Charities Act 2005).

Voting for all positions will be carried out at the AGM according to the Caring Families Aotearoa Constitution.

Signed:

(Candidate)

Date