

Minutes of
NZ Family and Foster Care Federation Inc.
(Operating as Caring Families Aotearoa CFA)
Annual General Meeting 2025
Held on 7 October 2025, 1.30pm, online via Teams

Present: 34 Full Members / 0 Associate members / 0 Non-Members

Proxy Appointment: 0 Full Member

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Welcome: Karakia was led by Caring Families Aotearoa staff. Marina opened the AGM with a mihi and welcome.

Apologies: Gillian Lynch, Anne Doddrell, Chris Frost, Bev Bade, Raymond Bade, Nyvonne Krause, Stacey Penrose, Gwenda Swinney.

Motion: That the above apologies be accepted.

Moved: Samantha Lenik	Seconded: Megan Fitzgibbon	Passed: Unanimously
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Minutes from previous AGM held on 24 September 2024

The minutes from the previous AGM held on 24 September 2024 have been circulated through mailouts, are on the CFA website and are in the chat of the Teams meeting.

The following changes to the previous minutes needed to be made:

The previous meeting minutes currently read:

- That the financial report for the year ending June 2023 be adopted. This should read "That the financial report for the year ending 2024 be adopted"
- That the annual report for 2023 be adopted. This should read "That the annual report for 2024 be adopted".

Motion: That the minutes of the 2024 AGM, with the above changes, be signed as a true and correct record.

Moved: Angela Swinney	Seconded: Ebony Phillips	Passed: Unanimously
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Matters Arising from Previous Minutes:

There were no matters raised.

Chairperson's Report:

Kia ora koutou,

This past year has been one of challenge and resilience for Caring Families Aotearoa. The whakataukī I opened with in the written report – Ehara taku toa i te toa takitahi, engari he toa takitini – reminds us that our strength lies in the collective.

Despite uncertainty across the care and protection sector, we've continued to stand strong for caregivers. Our advocacy around contracts and funding showed the importance of our voice, and it was reassuring when our core contracts were confirmed through to June 2026.

I'd like to highlight just a few key areas:

- Funding and Finance: We've managed our resources carefully, thanks to the ongoing support of our funding partners.
- Governance: The Board has been reviewing our governance framework and kaupapa Māori commitments, while also preparing for some leadership transitions.
- Future Focus: We're modernising training, working on a new Strategic Plan, and beginning preparations for our 50th anniversary in 2026.

Before I finish, I want to acknowledge Angela Swinney, who has now completed two terms on the Board. Angela has been a dedicated and valued member, bringing a wealth of caregiver experience and insight to our table. We are very grateful for her contribution and commitment over her tenure.

Looking ahead, we'll continue to keep caregivers at the center. We're exploring community-led service delivery and making sure our work aligns with sector needs and government priorities.

Finally, a heartfelt thank you: to our caregivers for your love and resilience; to staff and volunteers for your dedication; to our CEO, Linda, for steering us so well; and to our partners and funders for walking alongside us.

Caring Families Aotearoa exists to support those who open their homes and hearts to tamariki and rangatahi.

The full Chairperson's Report is in the Annual Report, but in closing I simply want to say: He waka eke noa – we are all in this together.

Motion: That the Chairperson's address be accepted:

Moved: Marina Seager	Seconded: Wendy Lowe	Passed: Unanimously
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Voting for Foster Carer Member Representative:

At this AGM, we farewell Angela Swinney, who has served two full three-year terms on the Board. We sincerely thank her for the significant contribution, dedication, and expertise she has brought during her time with us. With Angela's term now coming to an end, one Foster Carer Member Representative position became vacant. We received a single nomination for this role, so no voting is required. It is with pleasure we warmly welcome Sam Butcher from Christchurch to the Board as a Foster Carer Representative. We also welcome Craig Foster who was recently appointed to the Board as a sector specialist.

Presentation and adoption of Audited Financial Accounts:

There were no questions.

Motion: That the Financial Report for the year ending June 2025 be adopted.

Moved: Rob Surtees	Seconded: Jenni Anderson	Passed: Unanimously
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Presentation and adoption of Annual Report:

Motion: That the 2025 Annual Report be adopted.

Moved: Sam Butcher	Seconded: Samantha Lenik	Passed: Unanimously
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Confirmation of Patron/s:

Motion: Confirmation of the current Patron, Dame Cindy Kiro.

Moved: Megan Fitzgibbon	Seconded: Sheree McKenzie	Passed: Unanimously
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Appointment of Auditor:

Motion: Re-appointment of our current auditors – PKF Kendons (Chartered Accountants).

Moved: Sally Moffatt	Seconded: Samantha Lenik	Passed: Unanimously
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CEO Address:

Linda presented a power point presentation with Caring Families Aotearoa's highlights throughout the last financial year.

Motion: The CEO report be adopted.

Moved: Ebony Phillips	Seconded: Dagmar Cronauer	Passed: Unanimously
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Other Business:

No other business was raised.

Closing: Karakia by led by Caring Families Aotearoa staff.

With there being no further general business, the meeting closed at 2.15pm
These minutes were approved by the membership as a true and correct record on:

Date: _____

Signed by Board Member: _____